

ROYALE COACH CLUB

2015 CALENDAR

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| JANUARY | | |
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| 1st | Treasurer | Send dues notices to members who have not renewed. |
| 1st | Treasurer | Invoice sponsor for Spring Rally; payment is due Jan 30th |
| 1st | 2 nd V.P. | Order certificate of Insurance for Spring Rally from FMCA |
| 15th | Spring Rally Master | Publish rally registration forms (at least 90 days prior to rally) |
| 21 st -26th | John & Mary Habicht | Mini rally in Fort Myers, FL |
| 31st | Treasurer | Prepare financial report and send to President for audit |
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| FEBRUARY | | |
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| 28th | members | Deadline for dues payment to remain in Royale Coach Club |
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| MARCH | | |
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| 1st | Treasurer | Drop members from club for non payment of dues |
| 10 th | Website Manager | Update membership directory on website. |
| 26 th -29th | National Director | FMCA Convention – Pomona, CA |
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| APRIL | | |
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| 15th | President | Prepare agendas for BOD and general meetings at Spring rally. Email to board. |
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| MAY | | |
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| 1st | Treasurer | Invoice sponsor for Fall Rally (payment due May 30 th) |
| 1 st -8th | Richard & Denny McCurdy | Spring rally, Philadelphia, PA |

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| | | BOD Meeting & General Meeting |
| 15th | Secretary | Email meeting minutes from BOD and general meetings to Website Manager |
| 15th | Treasurer | File form 990 with the IRS |
| 15th | Fall Rally Master | Publish rally registration forms (at least 90 days prior to rally) |
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| JUNE | | |
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| 1st | 2 nd V.P. | Order certificate of Insurance for Fall Rally from FMCA |
| 15th | Treasurer & Spring Rally Master | Reconcile finances from Spring Rally |
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| JULY | | |
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| 29th-Aug 1 | National Director | FMCA Convention Madison, WI |
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| AUGUST | | |
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| 1st | President | Prepare agendas for BOD and general meetings at Fall rally. Email to board. |
| 24th-29th | Bo & Stanley Reahard | Fall Rally, Northern MI BOD Meeting & General Meeting |
| 30 th –Sept 16th | Bill & Shirley Sage | Rolling Rally, Northern MI - CO |
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| SEPT | | |
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| 15th | Secretary | Email meeting minutes from BOD meeting and general meeting to Website Manager. |
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| OCT | | |
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| 15th | Treasurer & Fall Rally Master | Reconcile finances from Fall Rally. |
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| NOV | | |
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| 1st | Treasurer | Send dues notices to membership |
| 1st | President | Prepare 2016 Club Calendar and email to BOD |
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| DEC | | |
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| 15th | Secretary | Send to FMCA: Officers Form Chapter Meeting Verification Form Updated Chapter Roster |